

NORTH HUMBERSIDE MOTOR CLUB LTD
THE JOHN OVEREND MEMORIAL STAGES RALLY
Sunday 14th May 2017
MARSHALS INSTRUCTIONS

This document serves as the marshals briefing.

1. Introduction

Firstly, on behalf of myself, the Clerk of the Course and the Organising team, thank you for the help you are giving us on this event. Without it, we would be unable to run events of this type or indeed any form of motor sport. We shall be running a marshals draw on the event with several cash prizes, the winners will be announced over the radio network. Prizes can be collected at the end of the event from documentation. Finally, everyone is welcome to the awards presentation, which is also located in front of the Drag Racing Control Tower in the service area.

Your role is to keep yourself and others safe on the stage. Safety at the event, and especially on the live stages, is our main concern. Please ensure you have signed the official signing-on form. When parked at your location, please ensure vehicles are at least 30m away from the stage.

The majority of marshals will be MSA registered. Other marshals will be buddied up with suitably experienced marshals.

2. Programme

This year's rally is made up of two events, a single venue rally and a single venue Junior Rally.

A provisional time schedule is attached to these instructions. Timings may change during the day due to incidents. In the event of severe dust we may need to revert to starting cars at 1 minute intervals for safety reasons which will affect the schedule.

STAGE RUNNING ORDER

Safety Car

Juniors, Stages 1 & 2 – Layout A

Adults, Stages 1 & 2 – Layout A

Safety Car

Juniors, Stages 3 & 4 – Layout B

Adults, Stages 3 & 4 – Layout B

Safety Car

Juniors, Stages 5 & 6 – Layout C

Adults, Stages 5 & 6 – Layout C

Safety Car

Juniors, Stages 7 & 8 – Layout D

Adults, Stages 7 & 8 – Layout D

It is an MSA stipulation than Junior Competitors cannot be live on a stage at the same time as regular crews. If a Junior Crew stops on stage due to mechanical problems, please alert the stage commander as early as possible.

3. Identification

If possible. Please wear a Hi-Vis tabard that helps identify you as a marshal whilst you are on the stages. (Preferably an official type with the MSA "Motorsport is dangerous" triangle) This may help give you authority over spectators.

PLEASE WEAR YOUR MARSHAL TABARD AT ALL TIMES WHILST OUT ON STAGE AND UNTIL THE STAGE IS CLOSED

4. Spectators

Spectator Access Arrangements

The main entrance to the venue will be closed at 07.45. Up to this time family, friends, etc. of competitors will be allowed to drive up to the service area. They will be allowed to leave as part of the exit convoys at various times of the day.

After 07:45 the gate will be locked, Signs will be erected directing visitors to an access road that enters the venue near Junction 17.

We do not want people parking near the main entrance to the venue as they have done in the past as the gate will be locked and they will be unable to get out.

Arrangements will be in place to allow spectators entering at Junction 17 to walk up the left hand side of the drag strip to the service area, however this will be only allowed when the stages are not live, likewise they will return the same way.

- Stay alert at all times
- Ensure spectators stay in designated spectator viewing areas.
- Take control and move spectators where you want them to be as they start arriving – BE POLITE BUT FIRM. Use peer pressure from other spectators if someone refuses to move
- If there is a delay to the stage or a temporary halt, keep spectators informed about what's happening – they will be less likely to move
- Keep everyone off the live stage – use a whistle to alert about approaching cars. Always ensure that spectators are in a safe place and kept back from the edge of the stage – preferably several metres back.
- Be aware of the arrangements for media access.
- Do not take photographs or videos, or share information on social media whilst Marshalling.

NO-ONE IS ALLOWED TO STAND IN PROHIBITED AREAS AT ANY TIME – SPECTATORS, MARSHALS OR MEDIA.

These will be shown by red & white tape and includes box junctions intended as run off areas for cars that fail to make a turn and generally the outside of bends. However, be aware that rally cars can leave the stage at any point and be alert at all times.

If you have concerns about safety on stage or spectators/media refuse to move from an unsafe location, make this known to the Stage Commander via the nearest radio operator. A decision will be taken on whether to suspend or stop a stage and you will be supported by the Stage Commander and Clerk of the Course in taking this action – we want to support a good competition but safety always comes first

5. Arrows / Signs

If you are positioned near a stage arrow or board, please keep a watchful eye on them to prevent any spectators collecting them for souvenirs or changing the angles. This also applies to all other signs on the stage. Please ensure that barriers that are erected to block roads where competitors are not supposed to be are in position throughout the event especially if demolished by a competitor.

6. Chicanes

Chicanes are built to slow the average speed of competitors, if they get damaged or demolished they should be re-built if safe to do so. If you do not have enough manpower or equipment at your location, radio control who will dispatch extra rally personnel to your location with assistance and equipment.

7. Radios

There will be radio contact between the start and finish and at locations around the airfield (see stage plans), each key location around the airfield is marked with a location number. If you need to contact Control to report an incident, please make sure you quote the location number to the Radio Operator.

The Organisers will be using hand held radios on a separate frequency, be mindful they may be having discussions on the separate frequency to resolve any issues you may have reported.

8. Incident procedure

IF AN INCIDENT HAPPENS you should remember the following:

- Stay calm and assess the situation – your own safety is the first priority,
- Ensure any spectators are kept back – where there are several marshals, ensure that some remain to control spectators,
- When an incident happens, a marshal's primary responsibility is to act as a lookout in order to allow another person to assess the needs of the competitor,
- If the incident has created a blockage or partial blockage and there are sufficient marshals on the stage, an additional marshal should go further up the stage to warn approaching cars,
- If the incident involves assisting competitors firstly ensure that you have a lookout in place and that you are in a safe position. Ensure that the SOS/OK board carried by all competitors is being shown and that someone takes and displays the warning triangle approximately 100 metres down the stage. The SOS board should be shown at the vehicle itself if a competitor needs medical assistance, Report circumstances as quickly as possible to radio crew if nearby or stop the next competing car and ask them to report:
 - Car number,
 - whether blocking stage,
 - Any medical assistance required,
 - Any other relevant information,
- Replace any damaged stage furniture and ensure stage is kept clear of spectators

9. Yellow Flag Procedure

This event is using the yellow flag procedure. Yellow flags will only be used in response to an incident that requires the immediate attendance of rescue and medical personnel and where a rescue unit has to travel on a live stage. They will only be issued if instructed by the Clerk of the Course or the Stage Commander, the instruction will be communicated by the Safety Radio network. Yellow Flags will be displayed at Mandatory Radio points, they must be displayed by a marshal wearing a tabard. Flags should be stored inside the radio vehicle unless deployed.

Upon seeing a yellow flag, competitors will immediately and significantly reduce speed, and be prepared to stop at any time; at no time must they overtake any safety vehicle they encounter on the special stage route. The driver must follow the instructions of any marshals and/or stage safety personnel until leaving the special stage route. Crews affected by a yellow flag must report to the stage stop line, unless communicated via the radio control network.

10. Stage changes after Stages 2, 4 and 6.

Control will inform all radios when to carry out the turn around. The equipment vehicles will do the bulk of the work but we would like you to help in any way you can at your location. Some arrows and signs will be erected prior to the start of the event and will be covered with a bin liner, these will be uncovered / covered by the equipment crews at the appropriate times.

11. Safety Cars

A safety car will open the first of each pair of stages, In addition if there is a delay of more than 20 minutes of a competitor entering the stage a safety car will drive the stage warning personal that the stage is about to restart.

Thank you very much for Marshalling and enjoy the event!

John Newlove, Chief Marshal